MEETING AGENDA
Wednesday, October 17, 2018
9:00 am – 12:00 pm
(or conclusion of business)

State Personnel Board Building, 1st Floor Auditorium
801 Capitol Mall,
Sacramento, CA 95814

1. Call to Order and Establishment of Quorum
   Sabrina Ashjian, Chair

2. New Panel Member Introduction
   Sharon-Frances Moore, Member

3. Approval of August 13, 2018 Meeting Minutes
   Sabrina Ashjian, Chair

4. Executive Management Report
   Anne Hawley, Executive Director

5. Informational Presentation: State Cannabis Licensing Framework
   Lori Ajax, Chief, Bureau of Cannabis Control
   Richard Parrot, Director, California Department of Food and Agriculture
   Miren Klein, Assistant Deputy Director, Department of Public Health
     a. Overview and discussion of the responsibilities of the state cannabis licensing entities.

6. Public Hearing and Possible Action Regarding Proposed Regulation Text to Establish Appeals Procedures and Timelines
   Christopher Phillips, Chief Counsel
     Note: This concludes the 45-day public comment period. The Panel may adopt the proposal as presented or modify the text of the proposal as necessary.

7. Discussion and Possible Action on Administrative Delegation of Authority to the Executive Director
   Anne Hawley, Executive Director
     a. Administering Timesheets for Panel Staff
     b. Purchasing Authority up to $10,000 Without Express Consent of Panel Members
     c. Administering Travel Expense Reimbursements for Panel Members and Staff
     d. Staff Hiring
8. **Discussion and Possible Action on Proposed Dates for 2019 Meeting Schedule**

   *Sabrina Ashjian, Chair*

9. **Public Comments on Items Not on the Agenda**

   The Panel may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125, 11125.7 (a)]

10. **Future Agenda Items**

11. **Adjournment**

**MEMBERS OF THE PANEL**

   Sabrina Ashjian – Chair, Fresno County
   Diandra Bremond – Member, Los Angeles County
   Adrian Carpenter – Member, Yuba County
   Sharon-Frances Moore – Member, San Diego County
   Vacant – Speaker of the Assembly Appointee

**NOTICE TO THE PUBLIC**

The public may provide appropriate comment on any issue before the panel at the time the item is discussed. If public comment is not specifically requested, members of the public should feel free to request an opportunity to comment. Total time allocated for public comment may be limited.

All times are approximate and subject to change. The meeting may be cancelled without notice. Agenda items may be taken out of order to accommodate speakers and to maintain a quorum. Action may be taken on any item on the agenda. Time limitations for discussion and comment will be determined by the Chair.

This panel meeting is open to the public and is accessible to the physically disabled. A person who needs a disability-related accommodation or modification to participate in the meeting may make a request by contacting Christopher Phillips at (916) 322-6870. Providing your request at least five business days before the meeting will help to ensure availability of the requested accommodation.

If you wish to participate, please plan to attend at the physical location. Seating for all attendees cannot, however, be guaranteed in the event the room reaches capacity. Interested parties should access the Panel’s website for the meeting agenda and more information at [http://www.ccap.ca.gov/](http://www.ccap.ca.gov/). Requests for further information should be directed to Christopher Phillips at (916) 322-6870 or in writing to: Cannabis Control Appeals Panel, 801 Capitol Mall, 6th Floor, Sacramento, CA 95814.